



Wisconsin Department of Public Instruction
SUSPENSION AND EXPULSION
POLICY AND PROCEDURES REVIEW CHECKLIST
 PI-FM-PPRC-SUS-EXP (Rev. 10-10)
For local use

For more information or if you have any questions, please contact Eva Kubinski, DPI School Administration Consultant, eva.kubinski@dpi.wi.gov

The purpose of the Suspension and Expulsion Review Checklist is to be a tool to help school districts determine if they have policies in place related to the suspension and expulsion of students with disabilities. By completing the checklist and documenting the source of and location of related documents, the district is in a position to address any areas not covered that may be negatively impacting their students with disabilities.

REVIEW CHECKLIST			SOURCE/LOCATION/COMMENTS
SE-1	<input type="checkbox"/> Yes <input type="checkbox"/> No	The policy includes a statement of non-discrimination. <i>If not in policy, is there a non-discrimination policy that applies to all school policies?</i> Example: The School District shall not discriminate in standards or rules of behavior or disciplinary measures, including suspensions and expulsions, on the basis of sex, color, race, national origin, ancestry, creed, religion, pregnancy, marital or parental status, sexual orientation or physical, mental, emotional or learning disability or handicap. Wis. Stats. § 118.13, Wis. Admin. Code § PI 9.03 (1)(b) & (c), Title IV of the Civil Rights Act (1964), Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973.	
SE-2	<input type="checkbox"/> Yes <input type="checkbox"/> No	A suspended student has the opportunity to take any quarterly, semester, or grading period examinations missed during the suspension period. Wis. Stats. §§ 118.16(4)(b) & 120.13(1)(b)5.	
SE-3	<input type="checkbox"/> Yes <input type="checkbox"/> No	A suspended student has the opportunity to complete course work missed during the suspension period. Wis. Stats. §§ 118.16(4)(b) & 120.13(1)(b)5.	
SE-4	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No	The district tracks when students are sent to the office due to misbehavior and identifies patterns over time (considers source of referrals, time of year, disproportionality by gender, race, ethnicity, and disability). <i>Provide evidence.</i> The district intervenes when there is a concern about the pattern.	
SE-5	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No	The district tracks incidents of detention and identifies patterns over time (considers source of referrals, time of year, disproportionality by gender, race, ethnicity, and disability). <i>Provide evidence.</i> The district intervenes when there is a concern about the pattern.	
SE-6	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No	The district tracks in-school suspensions and identifies patterns over time (considers source of referrals, time of year, disproportionality by gender, race, ethnicity, and disability). <i>Provide evidence.</i> The district intervenes when there is a concern about the pattern.	
SE-7	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No	The district tracks out-of-school suspensions and identifies patterns over time (considers source of referrals, time of year, disproportionality by gender, race, ethnicity, and disability). <i>Provide evidence.</i> The district intervenes when there is a concern about the pattern.	